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STAKEHOLDERS MINUTES FOR THE ANNUAL IDEP REVIEW FOR 2023-2027 HELD AT PRESTIGE HOTEL IN ISIOLO TOWN ON 3RD OF MAY 2023.

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**MIN 1/5/2023 Agenda**

1. Preliminary
2. Review of Previous Minutes
3. Program Achievements and Challenges
4. Financial and Resource Updates
5. Community Engagement and Impact Assessment
6. Plans for the Coming Year

**MIN/2/5/2023-Preliminary: Welcome and Opening Remarks**

The Chairperson welcomed all participants and emphasized the importance of the IDEP Annual Consultation in reviewing progress, addressing challenges, and setting strategic goals for the coming year. They highlighted the organization's commitment to community-driven development and resilience-building, urging all stakeholders to collaborate effectively to achieve impactful and sustainable outcomes.

**MIN 3 /5/2023 Review of Previous Minutes**

**1. Summary of Discussions:**

* The team reviewed the action items from the last IDEP consultation, held on 5TH February 2022. The following key areas were discussed:
	+ Designing and listing the Major investment plan with emerging issues for better services delivery.
	+ Follow-up on the resource mobilization strategy, particularly with world bank and SUED program.
	+ Implementation challenges faced in the project area and strategies to address them.
	+ Updates on capacity-building workshops planned for community leaders, which were booked and plan ongoing for facilitations. The minutes was recoded as true minutes of the deliberations proposed by grace lolim and seconded by Dr Mohamed Abdikadir.

**2. Resolution/Updates:**

* **Action Item 1:** Finalize partnership agreement with UN-Habitat, Catapult and GSMA organization."
	+ **Status:** Completed. Agreement signed on the initiation stage.
* **Action Item 2:** Submitted funding proposal to UN Habitat for development of study and building capacity on proper service delivery on solid waste management.
	+ **Status:** Proposal feedback will be received on feb/march 2025.

**4/IM/05/2023 Program Achievements and Challenges**

* **Achievements:**
	+ Successful completion of Project of street lights and cabro paving for urban roads benefiting 25,000 beneficiaries. Within Isiolo CBDs
	+ New partnerships signed agreement for funding with world bank (KUSP 2 funding APA 1 assessment ongoing for screening compliance.
* **Challenges:** Delay in timely completion of Isiolo modern market due to contractor work.
* **Recommendations:** the proposed solutions are to push contractor to finish before 2025 February.

**5/IM/5/2023 Financial and Resource Updates**

* **Budget Utilization:** The municipal administration has capacity to utilize 85% of its budget annually for both on recurrent and development.
* **Donor Contributions:** from 2020/2021 the municipality has never received funding for KUSP funding due to review of the design for better implementation strategy for the participating municipality.
* **Future Funding Needs:** municipality is still on transition in transferring the roles, functions and financial support from the county Government sector department.

### 6-Community Engagement and Impact Assessment

**1. Community Feedback:**
Community representatives provided valuable insights and feedback on various program aspects, including:

* **Positive Impact:**
	+ Communities expressed appreciation for increased access to essential services, particularly in attending to disaster and fire rescue and incidents across the county and bush fires in the game parks. A significant improvement in emergency response time during specific disasters or crises.
* **Challenges Raised:**
	+ Insufficient community involvement during the program planning phase, leading to misaligned priorities in some areas.
	+ Limited communication channels, which restricted consistent updates about program progress and decisions.
	+ Concerns about the sustainability of certain projects, particularly those requiring ongoing funding or technical support

**2. Impact Metrics:**
Quantitative data highlights the program's reach and effectiveness:

* **Beneficiaries Served:**
	+ **250** families received direct assistance during the flood relief support program in urban center.
	+ **70%** increase in access to access roads in target communities.
* **Community Programs Launched:**
	+ **5** capacity-building workshops conducted for community leaders, with an attendance rate of 250 participants.
* **Measurable Improvements:**
	+ A **70 %** increase in Youth, PWDs and women's participation in local decision-making forums.

**3. Proposals for Improvement:**
To enhance community involvement and service delivery, the following recommendations were made:

* **Enhanced Participation:**
	+ Introduce regular consultative forums where community representatives can provide input during the project design and review stages.
	+ Strengthen collaboration with local leaders and grassroots organizations to ensure that priorities align with community needs.
* **Improved Communication:**
	+ Develop accessible and inclusive communication channels, such as community radio broadcasts, newsletters, and digital platforms, to keep stakeholders informed.
	+ Assign dedicated liaison officers to act as the bridge between communities and program teams.
* **Sustainability Focus:**
	+ Incorporate capacity-building for community members to manage and maintain completed projects, particularly infrastructure and resource-based initiatives.
	+ Engage local governments and private sector partners for co-financing and technical support.
* **Monitoring and Evaluation (M&E):**
	+ Establish a robust M&E system to capture real-time data on program performance and community satisfaction.
	+ Use community-generated feedback as a key input for strategic adjustments.

### 7. Plans for the Coming Year

**1. Key Goals:**

* **Goal #1: Expand outreach to 10 additional estates/villages in Isiolo municipality**
	+ Target underserved regions, focusing on areas most vulnerable to natural disasters and socio-economic challenges.
	+ Aim to increase access to essential services such as street lights, high flood mast and clean water.
* **Goal #2: Pilot innovative emergency response strategies**
	+ Develop and implement a rapid response model for disaster-affected regions, reducing response time to under 48 hours.
	+ Introduce mobile support units to address immediate needs such as shelter care, and flood security.
* **Goal #3: Strengthen community resilience through capacity-building**
	+ Train 500 community members in disaster preparedness, leadership, and resource management.
* **Goal #4: Enhance monitoring and evaluation (M&E) systems**
	+ Integrate digital tools for real-time data collection and reporting.
	+ Develop metrics to measure program impact, sustainability, and alignment with community priorities.

**2. Implementation Strategy:**

* **Phased Approach:**
	+ **Phase 1 (Q1–Q2): Planning and stakeholder engagement:**
		- Conduct baseline surveys to identify needs and set benchmarks for new communities.
		- Organize consultative workshops with community representatives, government agencies, and NGOs.
	+ **Phase 2 (Q3): Program rollout and capacity-building:**
		- Deploy field teams to implement pilot projects and training sessions.
		- Establish community feedback mechanisms to monitor progress and address challenges.
	+ **Phase 3 (Q4): Evaluation and scaling:**
		- Review pilot outcomes and refine strategies for broader implementation in subsequent years.
* **Resource Mobilization:**
	+ Develop proposals targeting international donors, government agencies, and private sector partners.
	+ Leverage existing networks to secure in-kind support, such as materials and technical expertise.
* **Technology Integration:**
	+ Introduce mobile applications for disaster reporting, resource allocation, and program monitoring.
	+ Utilize GIS mapping to identify and prioritize high-risk areas.

**3. Key Partnerships:**

* **Government Agencies:**
	+ Collaborate with local and national authorities to align program objectives with broader development plans.
	+ Secure policy support for initiatives such as land allocation for community projects.
* **International Organizations:**
	+ Partner with UN agencies (e.g., FAO, UN HABITA, CATAPULT AND GSMA) and INGOs to access technical expertise, funding, and global best practices.
	+ Work closely with donors like WORLD BANK to ensure program sustainability.
* **Community-Based Organizations (CBOs):**
	+ Engage grassroots organizations to enhance community participation and ownership of projects.
	+ Facilitate joint implementation of initiatives such as water conservation and food security programs.
* **Private Sector:**
	+ Explore partnerships with corporations for funding and CSR-driven technical support.
	+ Collaborate with local businesses to boost livelihood initiatives and ensure economic sustainability.

**9. Closing Remarks**

In closing, the Chairperson expressed gratitude to all participants for their active engagement and valuable contributions throughout the consultation. They underscored the importance of community feedback and data-driven strategies in enhancing program effectiveness and sustainability. The Chairperson reiterated the organization's commitment to expanding outreach, piloting innovative emergency responses, and fostering resilient communities through inclusive and collaborative approaches. They emphasized the need for strong partnerships and resource mobilization to achieve the outlined goals, encouraging participants to maintain momentum as they work towards impactful implementation in the coming year.

**MIN 10 /IM/5/2023: ADJOURNMNT**

Having no other business, the meeting ended at 12.30 pm with a prayer said by Mr. Osman Halake Dadacha.

Minutes taken and prepared by:

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|  | **Sign: Date:**  |
| **Minutes Taken By:**  | **Osman Halake,****Municipal manager/Secretary****Municipality of Isiolo**  |
|  |  |
|  | **Sign: Date:**  |
| **Minutes Confirmed By:** | **Chairman** **Hon Hassan Wako Wario****Board Chairperson -Municipality of Isiolo****County Government of Isiolo.**  |